



AutoLedger™

General Ledger

Our General Ledger is a comprehensive system that gives you the software tools for reporting, managing, and analyzing your financial data. It is extremely flexible and designed to meet the financial requirements of almost any business.

Summary Highlights

- **Post to General Ledger Daily, Fast Month End Closes, Timely Financial Reporting. Make better management decisions.**
- **Drill Down Inquiries for Account Balances to the Invoice level.**
- **Custom Financial Report Generator. Combine or Consolidate any or all Locations. Choose from over 40 different data columns, with ability to create variance comparisons. Compliant to the AWDA formats**
- **Multiple companies supported, allowing separate companies to report under different accounting periods and Fiscal Year Ends.**
- **Single Step Account setup. Easily add main accounts to the existing Chart of Accounts.**
- **Setup Accounting Periods by Calendar or Fiscal year. We support 13+ Accounting Periods.**
- **Flexible Trial Balance selections. Select or sort by Main accounts, and by Locations.**
- **Allows companies to have different GL Chart coding structures. (Triad 5-acct 3-location)**
- **Accommodates posting for Prior Period adjustments, Future Period adjustments, and Prior Year adjustments.** (The system never hard closes a period)
- **Seamless interface with the CCI/Triad Ultimate software.**



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- **Journal Entry program features:**

- Document Id's assigned at time of update.
- Source code control, which defines origin of posting.
- Unlimited entry for document description.
- Unlimited entry GL accounts. (Defaulting capabilities from line above)
- Space for detail note per GL account line.
- Maintenance mode for documents not yet posted.
- Ability to Add, Delete, Insert, GL accounts to a document not yet posted.
- Displays Debit/Credit Sub totals in JE entry screen.
- JE's tracked by User Profile ID.
- Account entry lines default from line above.

Automated Import from Excel Spreadsheet. Maps data into our Journal entry file.

- **Reversing/Accrual Journal Entries.**

- Enter the initial JE and the system automatically creates the reversing entry.
- User chooses the Accounting period for the reversal.

- **Automatic Recurring Journal Entries.**

- User defined frequency for recurring JE, (Monthly, Quarterly, semi-annually, etc.)
- Prevents over postings by setting a limit to how many times the JE can be posted.
- Parameter flag that updates the same Dr/Cr amounts each time or wipes out the Dr/Cr amounts so that the user must enter them each time before posting.

- **Year End Close.**

- Can be run immediately at the end of the year. You don't have to wait for your auditor's adjusting entries to get meaningful financial statements for the next business year.
- Can be rerun as many times as needed. Re-running the procedure automatically reverses the previous closing entry as it creates the new one.

- **GL Account Allocations:**

- Direct: Enter a main allocation account and the system will automatically allocate based upon pre-defined percentages.
- Multi-Level: Allocations based on GL account groupings and percentages.



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- **Standard Reports:**

- Ad-hoc Reporting. The user defines the sorting parameters and sub-total breaks. Example: Select all main accounts, for locations 1,4,& 10. Sort by main account, then by location. Sub total by the main account, sub total by location, or consolidate all (3) locations into a single summary line.
- User defined selection routines. (Selection routines allow the user to select single, multiple, range(s) or all items desired, such as main accounts or locations.)
- Trial Balances:
 - Information is selected for a specified period of time. (Example: As of a specific Month, Quarter, or Year to Date time frame)
 - Reports include Closing balances, Period Activity, Opening-Activity-Closing Balances, Transaction detail per Period, Transaction detail per Source/Origin code, and more.
- GL Detail per GL Account. (This displays the makeup of each debit and credit line in a document. Example of Detail items could be individual invoices that makeup a debit amount.)
- Reprint any GL document(s). Select by Document number, Fiscal Period, Source/Origin code, or by Document date.

- **Standard Inquiries:**

- Display Trial balance reports on your screen.
- GL accounts query displays Year to date balance, Period debit/credit activity and Period balance.
- Drill down on GL accounts to the debit/credit transaction level, subtotaling by source code.
- Drill down on GL accounts to the detail makeup of each debit/credit per transaction.
- Financial reports.



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- **Financial Statement Reports:**

- User friendly report generator. This allows you to create financial reports in your own familiar formats. (You are not restricted to fixed formats.)
 - Easily create and maintain a single report format for all locations.
 - Complete flexibility allows nearly unlimited user-defined reports to be set up within each company. Once created, these reports can be printed on demand in both summary or detail formats.
 - Create Balance Sheets, P&L reports, sub-statements, or Per Location analysis.
 - Consolidations/Combinations: Flexible enough to perform multi-level consolidations between Locations or Companies.
 - Over 40 different columns of information that can be used in your financial reports. (Period actual, Year to Date, Budget, Prior Year data, comparisons, Custom columns and Variances, etc.)
 - Ability to perform multi-level calculations between columns, with ability to factor in literal numbers.
 - Complete Budget Analysis and comparisons. This year actual vs. budget. Additional feature allows budget amounts download from Excel.
 - Customized Import/Export feature to Excel spreadsheets. (optional)
- Report selection that allows user to print financial reports in a 3 tier format, with no additional setup requirements

Sample of a Detail line: **Sales**

Type formats: 1 = Regular. Displays exact format setup.
 2 = Displays by each Main account for each Detail Line.
 3 = Prints Main account and Location for each Detail Line.



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Example of Report outputs for each format type:

Display Type	1:	Sales	\$100,000.00
Display Type	2:	Sales ABC	\$50,000.00
		Sales DDD	\$50,000.00
Display Type	3:	4001 01 Sales ABC	\$25,000.00
		4001 02 Sales ABC	\$10,000.00
		4001 03 Sales ABC	\$15,000.00
		4002 01 Sales DDD	\$30,000.00
		4002 02 Sales DDD	\$8,000.00
		4002 03 Sales DDD	\$12,000.00

- Functionality to download data into spreadsheets or word documents. (optional)
- Job Stream Financial reporting. Run reports one at a time, or create a job queue that prints out the desired reports in the proper distribution order. Preset your Monthly, Quarterly, or Year End reporting requirements to display the appropriate columns of information.
- Utilities - Master file copy utilities are available between companies and within companies, between locations, for easy setup.
- **Extra Features:**
 - Shadow/Xref company processing. (This feature allows you to process transactions in one company and link a GL account to a cross referenced GL account in another company.)
 - Security By User access:
 - Define default GL Company and Printer.
 - Define GL company(s) user can access.
 - Fiscal Period control. (Controls user to restricted fiscal periods.)
 - Security for program access.
- Multi-Lingual and Multi-Currency functionality.
- GL Account Lookup's by Account description or Account code.
- (Btree indexing for quick response.)

** Advanced GL has been installed/Interfaced with Activant formerly CCI/Triad Ultimate for Over 14 Years.